

**REFUND OF TUITION**

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Refunds of tuition are made according to the following schedule:

**REGULAR 16 WEEK TERMS**

Through the 10<sup>th</sup> class day 100%

After the 10<sup>th</sup> class day No Refund

**8 WEEK TERMS**

Through the 4<sup>th</sup> class day 100%

After the 4<sup>th</sup> class day No Refund

**4 WEEK TERMS**

Through the 2<sup>nd</sup> class day 100%

After the 2<sup>nd</sup> class day No Refund

**MILITARY FEDERAL TUITION ASSISTANCE REFUND POLICY**

Refunds of unearned tuition and fees for military students receiving Federal Tuition Assistance will be adjusted accordingly and refunded to the federal government on a proportional basis based on the following schedule:

**REGULAR 16 WEEK TERMS**

Week 1 and 2 up to 11<sup>th</sup> class day 100%

Week 3 and 4 75%

Week 5 – Week 8 50%

Week 9 and 10 40%

Week 11 – Week 16 No Refund

### 8 WEEK CLASS TERMS

Week 1	100%
Week 2	75%
Week 3 and 4	50%
Week 5	40%
Week 6 – Week 8	No Refund

### 4 WEEK CLASS TERMS

Through the 2 <sup>nd</sup> class day	100%
Through the 4 <sup>th</sup> class day	75%
Week 2	50%
Week 3	40%
Week 4	No Refund

Tuition and fee adjustments to student's account may cause an increase in the student's account balance.

HLC Criterion: 2B

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#### **Policy History:**

November 6, 2017    May 1, 2017  
January 1, 2011

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**PROCEDURE: NONE**