



\_\_\_\_\_  
**Social Security Number or Student ID**

\_\_\_\_\_  
**Today's Date**

Please type your name as you wish it to appear on your diploma. Your last name must be the same as listed in our student information system. If you would like to change your name in our student information system, complete a Change of Information form and submit it with valid documentation of legal name change to Student Services.

\_\_\_\_\_  
**Please type your name above as you would like it to appear on your diploma.**

I plan to complete my degree/graduate in the \_\_\_\_\_ semester.

**Catalog Privilege:**

A student has the option of graduating under the requirements of the catalog in effect at the time of initial enrollment, providing the student has maintained continuous enrollment and all requirements are completed within five years of enrollment.

If you are not graduating under the current catalog, please state the catalog year that meets your program and course requirements: \_\_\_\_\_.

**Please carefully read and check off each of the following:**

- I understand I am responsible for paying and clearing debts, fees, or fines, etc., in order to be eligible for graduation. In addition, I must complete the graduate survey and all required graduation tests.
- I understand there is no graduation fee and that I am responsible for ordering and paying for my own black cap, gown, and tassel.
- I understand that walking in the commencement ceremony is optional, however, if I do not attend the ceremony I must make arrangements to pick up my diploma after graduation or pay the Business Office an additional \$8 fee for the diploma to be mailed to the home address.

**Check the program you will graduate from this semester:**

**Email completed form to Brenda Morris at [bmorris@cccua.edu](mailto:bmorris@cccua.edu).**