

MINUTES OF MEETING
COSSATOT COMMUNITY COLLEGE OF THE UNIVERSITY OF
ARKANSAS BOARD OF VISITORS

May 1, 2023

Chair Tyler Davis called the regular meeting of the Board of Visitors to order at 12:01 p.m. following a light meal at the UA Cossatot Lockesburg Community Room.

Present: Brenda Tate Ellen Moreland
 Tim Pinkerton Dori Gutierrez
 Mike Cranford Tyler Davis

Absent: Barbara Horn Angie Walker
 Barbara Dixon Dr. Glenn Lance

Staff Reports

Chancellor Cole introduced our guest Madelyn Jones as the new Foundation and Advancement Director for the college. Madelyn joins UA Cossatot after six years working at the University of Arkansas Fayetteville. She will be responsible for overseeing all aspects of UA Cossatot’s Foundation and Advancement programming.

Chancellor Cole presented the Chancellors report on Relearning Managing People. Our college received the results of our annual survey “Are We Making Progress”. Chancellor Cole spoke about a clear pattern from the results that seemed to deal with stress and burnout. Covid changed the workplace, and we hope to work away from that and improve the college. There has been a committee in place to find ways that the college can better understand and manage it. At the next Faculty/Staff meeting it will focus on a burnout topic. Dr. Cole added the college is looking to purchase YOU software that will be useful for mental health for students and employees.

Vice Chancellor Charlotte presented the most recent financial report to the board. At the end of March in the summary of Unrestricted & Auxiliary Revenues/Expenditures, total revenues are running up at about 9.2 million. The college has managed to hold the expenditure down at 8.2 million. Accounts Receivable are up from this time last year at \$266,000. Charlotte noted this has dropped from the previous month as students are gradually paying their bills. In Grants & Other Restricted Programs the college is up over 13 million in grants. One new grant has been awarded to the college and will start June 1. UA Cossatot has earned to date 3.5 million in grants. In the Schedule of Bank Accounts, the college is up at 5.8 million in the bank. Charlotte proceeded to inform that the college is at 124,000 in Schedule of Endowment total funds, this is an increase compared to this time last year. Charlotte provided the board with a copy of the quarterly reports that were submitted to the UA System.

Vice Chancellor Dr. Ashley Aylett presented the latest Academic Services report. Dr. Aylett reported the Accreditation Team attended the Higher Learning Commission conference in March to

help the college prepare for our upcoming Assurance Argument and our HLC site visit. The site visit is scheduled to take place in October 2023. Financial Aid had a good on-site VA Audit on March 29. Arkansas Community Colleges hosted a Mid-Level manager training on our campus on March 31 that included topics in Managing in Higher Education:

- Execution in Leadership
- Employee Engagement
- Supervision
- Budgeting
- Time Management
- Communication

The college also had a site visit for International Student on April 11th. This visit was to align us to accept international students once again to our campuses. We are awaiting feedback from this visit. Dr. Aylett informed both our OTA and PTA programs stood at 100% pass rate for December 2022 graduates. Medical will have a Board of Nursing site visit in May. Trends of total withdraws in comparison were explained to the board. UA Cossatot has scheduled graduation to be held May 12th at 7:00p.m. at the De Queen Amphitheater weather permitting. Dr. Aylett shared the Spring predicted numbers.

- Total awards: 439
- Total graduates: 210
- High School student awards: 85
- High school students: 50

Students enrolled for the Summer 2023 the college has 318 enrolled compared to 281 in 2022 and 320 in 2021 at this time. Students enrolled for Fall 2023 are 594 enrolled compared to 597 in 2022 and 538 in 2021.

Vice Chancellor of Facilities Mike Kinkade reported on the current projects on all campuses. Mike has received approval from ANCR and has begun cleaning out stored items and “demo-ing” old electrical conduit and light fixtures at the Lockesburg Middle School. The plan is to make office and storage space in this area. Mike mentioned they have recently met with the administrative agent, S.W. AR Planning and Development District (SWAPDD) to determine the next steps and are currently soliciting bids for a general contractor to work on federally funded projects. Another project in the works is to expand the welding shop in Lockesburg by adding a 30 ft x 90 ft additional shop. Blue Darter Heritage Days paver project is moving forward and will meet with engravers to get pricing for engraved. The solar project is ongoing with several other UA universities, colleges, and partners. Mike stated poles are up for the Aerial Lineman Pole Yard in De Queen. Other equipment has been approved and ordered.

Action Items:

No. 1 Approve Minutes of March 6, 2023, Board Meeting. Brenda Tate motioned for passage and Dori Gutierrez seconded the motion. The motion passed with a vote of 6-0.

No. 2 Review Board of Visitors Meeting Schedule for 2023-2024. Mike Cranford motioned for review. Ellen Moreland seconded the motion. The motion passed by a vote of 6-0.

No. 3 Review Operating Budget for 2023-2024. Mike Cranford motioned for review and Brenda Tate seconded the motion. The motion passed by a vote of 6-0.

No. 4 Review Tuition and Fees for 2023-2024. Ellen Moreland motioned for review. Tim Pinkerton seconded the motion. The motion was carried by a vote of 6-0.

No. 5 Review Career Service Award for 2023-2024. Mike Cranford motioned for passage and Dori Gutierrez seconded the motion. The motion passed with a vote of 6-0.

No. 6 Review Salaries for 2023-2024. Mike Cranford motioned for review and Brenda Tate seconded the motion. The motion passed by a vote of 6-0.

No. 7 Review College Policy 215: Record Retention Policy. Ellen Moreland made the motioned for passage and Mike Cranford made the second. The motion passed 6-0.

No. 8 Review College Policy 472: Data Classification. Ellen Moreland made the motion and with a second from Mike Cranford the motion passed by a vote of 6-0.

No. 9 Review New College Policy 473: Website Privacy Policy. Ellen Moreland made the motion for review and Mike Cranford made the second. The motion passed by a vote of 6-0.

Chair Tyler Davis made the motion to adjourn the meeting. The meeting adjourned at 1:17 p.m.

Respectfully submitted,

Angie Walker, Secretary

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